



RISK ASSESSMENT FORM

Task identified for risk assessment

INSTALLATION OF BEAMS

Priority Low Medium High

Assessor name: Taylah Moore

Workers consulted:

Risk factors present

Manual handling – Strains, sprains and injuries, Slips trips and falls, cuts and abrasions, falling materials, flying debris, dust exposure, Untrained workers using tools, structure collapse

Current risk rating

Level Low Medium High

Controls currently in place

Is further risk reduction possible? Yes No

Proposed controls to reduce risk

Separate workers from noise and dust where possible – wear the appropriate hearing and dust protection

Train workers in the correct use of equipment – make sure the correct equipment is being used

Use the correct stance when lifting/moving heavy materials – keeping back straight and knees bent

Use machines where possible to aid in lifting heavy beams

Use appropriate material to ensure beam is stable and secure

What actions are required to reduce the risk?

Action required	Person/s responsible	By when	Date completed
Ensuring employees are trained the right manual handling skills			
Having the right equipment readily available to aid in lifting/moving of materials			
Ensure every worker has appropriate PPE			

Residual risk rating

Level Low Medium High

Supervisor

Name	Signature	Date of assessment

Where completed, checklists and inspection forms should be attached to the completed risk assessment.

RISK RANK MATRIX		CONSEQUENCES				
		Marginal	Minor	Moderate	Major	Severe
LIKELIHOOD	Almost Certain	Medium	Medium	High	High	High
	Likely	Low	Medium	Medium	High	High
	Possible	Low	Low	Medium	Medium	High
	Unlikely	Low	Low	Low	Medium	Medium
	Rare	Low	Low	Low	Low	Medium

■ HIGH Residual Risk: Eliminate or control the risk immediately. Written work procedure required, eg SOP, SWMS.

■ MEDIUM Residual Risk: Eliminate or control risk before work commences. Written procedure may be required eg SOP, SWMS.

■ LOW Residual Risk: Manage by routine procedures. Communicate and train all employees then begin job.