



## RISK ASSESSMENT FORM

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### Task identified for risk assessment

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INSTALLING FRAMES

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Priority  Low  Medium  High

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Assessor name: Taylah Moore

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Workers consulted:

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### Risk factors present

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Excessive prolonged noise, dust exposure, cuts and abrasions, untrained workers using tools, manual handling – sprains, strains and back injury

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### Current risk rating

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Level  Low  Medium  High

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### Controls currently in place

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Is further risk reduction possible?  Yes  No

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### Proposed controls to reduce risk

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Separate workers from noise and dust where possible – wear the appropriate hearing and dust protection

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Train workers in the correct use of equipment – make sure the correct equipment is being used

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Use the correct stance when lifting/moving heavy materials – keeping back straight and knees bent

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**What actions are required to reduce the risk?**

| Action required  | Person/s responsible | By when | Date completed |
|--|----------------------|---------|----------------|
| Ensuring employees are trained the right manual handling skills                    |                      |         |                |
| Having the right equipment readily available to aid in lifting/moving of materials |                      |         |                |
| Ensure every worker has appropriate PPE  |                      |         |                |
|  |                      |         |                |
|  |                      |         |                |

**Residual risk rating**

Level  Low  Medium  High

**Supervisor**

| Name | Signature | Date of assessment |
|------|-----------|--------------------|
|      |           |                    |

Where completed, checklists and inspection forms should be attached to the completed risk assessment.

| RISK RANK MATRIX |                | CONSEQUENCES |        |          |        |        |
|------------------|----------------|--------------|--------|----------|--------|--------|
|                  |                | Marginal     | Minor  | Moderate | Major  | Severe |
| LIKELIHOOD       | Almost Certain | Medium       | Medium | High     | High   | High   |
|                  | Likely         | Low          | Medium | Medium   | High   | High   |
|                  | Possible       | Low          | Low    | Medium   | Medium | High   |
|                  | Unlikely       | Low          | Low    | Low      | Medium | Medium |
|                  | Rare           | Low          | Low    | Low      | Low    | Medium |

**■ HIGH Residual Risk:** Eliminate or control the risk immediately. Written work procedure required, eg SOP, SWMS.

**■ MEDIUM Residual Risk:** Eliminate or control risk before work commences. Written procedure may be required eg SOP, SWMS.

**■ LOW Residual Risk:** Manage by routine procedures. Communicate and train all employees then begin job.